

# Public Document Pack



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PUBLIC

To: Members of Cabinet Member meeting - Strategic Leadership, Culture and Tourism

Wednesday, 15 January 2020

Dear Councillor,

Please attend a meeting of the **Cabinet Member meeting - Strategic Leadership, Culture and Tourism** to be held at **10.30 am** on **Thursday, 23 January 2020** in Meeting Room 5 (Room 129), County Hall, Matlock, DE4 3AG, the agenda for which is set out below.

Yours faithfully,

A handwritten signature in black ink, appearing to read 'S Hobbs', written over a light blue horizontal line.

**Simon Hobbs**  
**Director of Legal and Democratic Services**

## **A G E N D A**

### **PART I - NON-EXEMPT ITEMS**

1. To receive declarations of interest (if any)
2. To confirm the minutes of the meeting held on 6 December 2019 (Pages 1 - 2)
3. Changes to Library Opening Hours (Pages 3 - 10)
4. Award of Grants to External Recipients - Vital Valley (Pages 11 - 20)

5. Budget Monitoring - 2019-20 Period 7 (as at 31 October 2019) (Pages 21 - 26)
6. Exclusion of the Public

To move "That under Regulation 21 (1)(b) of the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2000, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph(s)... of Part 1 of Schedule 12A to the Local Government Act 1972"

## **PART II - EXEMPT ITEMS**

7. To receive declarations of interest (if any)
8. Request for additional funding for Creswell Heritage Trust (Pages 27 - 30)

PUBLIC

**MINUTES** of a meeting of the **CABINET MEMBER FOR STRATEGIC LEADERSHIP, CULTURE AND TOURISM** held on 6 December 2019 at County Hall, Matlock

**PRESENT**

Cabinet Member – Councillor B Lewis

**23/19** **MINUTES RESOLVED** that the minutes of the meeting held on 22 November 2019 be confirmed as a correct record and signed by the Cabinet Member.

**24/19** **COMMUNITY PRIORITIES PROGRAMME** On 5 September 2019 the Cabinet Member approved the return of unspent programme funds totalling £141,975 to General Reserves and confirmed the formal closure of the programme.

On 10 September 2019 an additional request for funding of £9,500 under the Community Priorities Programme was submitted by Councillor Simon Spencer. This project which was being undertaken by Youlgrave Parish Council was in urgent need of funding.

Youlgrave Parish Council had been undertaking a major project to replace the 1930 toilet block and store with a new store with a new store and toilets incorporating Youlgrave's first Radar key Disabled toilet. The project had suffered some unforeseen setbacks and further complications had increased the costs of the work required.

The majority of the funding for this work had been raised through an Honesty Box at Coldwell End Car Park set aside over 14 years. In addition they had also received a £10,000 grant from Awards for All. They were now at the final fix stage and village contractors were supporting the project by carrying out work at reduced rates. Unfortunately the parish council had now run out of build budget. It had been estimated that they needed another £9,500 to coat the walls and floors and carry out the electrical and plumbing work required to complete the building.

This additional project would bring the total spend throughout the life of the Community Priorities Programme to £2,138,525. It was recommended that any further projects that were identified by 31 December 2019, be reviewed on a case by case basis. Subsequently a further report would be brought to the Cabinet Member to confirm the amount of funding not committed that point in time, to be returned to the General Reserve.

**RESOLVED** to (1) note the additional project requesting funding of £9,500;

(2) note the total programme spend to date of £2,138,525;

(3) review any further projects identified on a case by case basis; and

(4) receive a further report to confirm the revised amount of unspent programme funds that will be returned to General Reserves.

**25/19      URGENT DECISIONS TAKEN BY THE EXECUTIVE DIRECTOR OF COMMISSIONING, COMMUNITIES AND POLICY DERBYSHIRE FLOODS HARDSHIP FUND FOR RESIDENTS AND DERBYSHIRE FLOODS BUSINESS HARDSHIP FUND** The Cabinet Member was asked to note the urgent decisions taken by the Executive Director Commissioning, Communities and Policy in accordance with the Council's constitution to:

- Establish a Hardship Fund to support residents in financial hardship as a result of the floods experienced in early November 2019;
- Establish a Hardship Fund to support small businesses in Derbyshire affected by the flooding experienced in early November 2019.

**RESOLVED** that the report be noted.

**26/19      APPOINTMENTS TO OUTSIDE BODIES RESOLVED** to approve the appointment of Mrs Beverley Kenyon as a County Council representative, to serve on the Dronfield Henry Fanshawe School Foundation Trust.

**Agenda Item No.3**

**DERBYSHIRE COUNTY COUNCIL**

**CABINET MEMBER STRATEGIC LEADERSHIP, CULTURE AND TOURISM**

**23 January 2020**

**Report of the Executive Director – Commissioning,  
Communities and Policy**

**Changes to Library Opening Hours**

**(1) Purpose of Report**

To seek approval for changes in library opening hours, in line with the Derbyshire Public Library Service Strategy, and to make changes to staffing levels to achieve required savings.

**(2) Information and Analysis**

At its meeting on 20 December 2018, Cabinet gave approval to implement the Derbyshire Public Library Service Strategy. Included in the strategy were proposals to transfer 20 libraries, and the mobile library service, to community management.

While the process for transferring 20 libraries to a community managed model is progressing in nine locations in 11 locations no formal expressions of interest have been received to date. In approving the Strategy Cabinet agreed that where there were no initial expressions of interest from communities, by October 1 2019, the opening hours in those libraries would be standardised at 18 hours per week. This proposal would be subject to a further period of public consultation.

A period of public consultation about proposed changes to opening hours at the following libraries, all of which are open more than 18 hours per week, began on Monday 7 October and concluded on Sunday 17 November:

1. Brimington
2. Clowne
3. Creswell
4. Duffield
5. Gamesley
6. Killamarsh
7. Somercotes

The consultation sought to obtain responses on two proposed options to change opening hours, together with any other alternative suggestions that consultees wished to

make. A total of 144 responses were received to the consultation, while the proposed reductions to opening hours elicited positive comments about the value of the library service, unsurprisingly a number of respondents were opposed to the proposed changes. However, there were no alternative proposals put forward for the majority of locations and no alternative suggestions about how savings could be made from the library service budget.

At Brimington Library a number of respondents commented that there was a story time on Thursday morning which was very well attended and also that they did not want the library closed for two consecutive days. In light of these comments, the proposal for Brimington has been amended so that the library will be open on both Tuesday and Thursday mornings, to accommodate the children's story time, and to avoid closure for two consecutive days.

Details of existing opening hours and the proposed changes are attached as Appendix 1. When implementing the changes to opening hours, staffing levels in libraries will be changed and aligned with the proposed levels of service. Library opening hours will change with effect from 6 April 2020.

The following libraries are currently open for less than 18 hours per week and although no changes are proposed to their opening hours staffing levels have been reviewed so that they more accurately reflect levels of usage.

1. Hadfield
2. Holmewood
3. Whitwell
4. Pinxton

### **(3) Financial Considerations**

Details of the proposed savings to be achieved are outlined below as well as the estimated number of full time equivalent staff affected by the changes.

<b>Service area</b>	<b>Approximate savings</b>	<b>FTE equivalent (est.)</b>
Library opening hours	£100,000	4.3

### **(4) Human Resources Considerations**

Informal consultation has already taken place with the trade unions and employees and formal consultation will begin should this report be approved.

Formal consultation will be undertaken in accordance with Section 188 of the Trade Union and Labour Relations (Consolidation) Act 1992 and will be covered by the Councils

corporate notification to the Secretary of State of potential redundancies under Section 193 of the Act.

The Council will make every effort to avoid compulsory redundancies and also seek alternative employment in line with the provisions set out in the Council's Redundancy, Redeployment, Buy-Out of Hours and Protection of Earnings policies. At its meeting on 21 March 2019 Cabinet approved the use of the Buy Out Of Hours (BOOH) scheme, voluntary redundancy (VR) and voluntary early retirement (VER) release schemes if necessary, for library staff as a "pocket of difficulty". If there are insufficient volunteers, then a compulsory reduction selection process will be applied. The selection pool and selection criteria form to be determined through formal consultation with trade unions and employees.

The changes to library opening hours may also impact on cleaning and caretaking staff who currently undertake duties in libraries. Property Services managers are liaising with the library service to identify any possible impact, on these staff.

## **(5) Legal Considerations**

The provision of public libraries is governed by various pieces of legislation, most notably The Public Libraries and Museums Act 1964. Section 7 states:

*It shall be the duty of every library authority to provide a comprehensive and efficient library service for all persons desiring to make use thereof.*

though 'comprehensive and efficient' are not defined.

In fulfilling its duty, the Council should have particular regard to the desirability of:

*i) Securing that facilities are available for borrowing books, records, films etc. sufficient in number, range and quality to meet the needs of all, and the special requirements of adults and children*

*ii) Encouraging adults and children to make full use of the service and provide advice.*

A comprehensive consultation exercise was undertaken on the whole of the Derbyshire Public Library Service Strategy from May to July 2018. An analysis of the results of this consultation were included in the report approved by Cabinet on 20 December.

## **(6) Equality and Diversity Considerations**

A full Equality Impact Analysis (EIA) was included in the original report to Cabinet. However, an additional EIA has been undertaken to assess the potential impact of the proposed changes on library staff. This indicated that there would be no disproportionate impact on library staff.

**(7) Other considerations**

In preparing this report the relevance of the following factors has been considered: - social value, prevention of crime and disorder, environmental, health, property and transport considerations.

**(8) Key Decision**

No

**(9) Call-in. Is it required that call-in be waived in respect of the decisions proposed in the report?**

No

**(10) Background Papers**

Held on file within the Commissioning, Communities and Policy Department. Officer contact details – Don Gibbs, extension 36572.

**(11) OFFICER'S RECOMMENDATIONS**

That the Cabinet member approves the implementation of the proposed changes to library opening hours, as outlined in appendix one of this report, and the associated staffing levels.

**Emma Alexander**  
**Executive Director – Commissioning, Communities and Policy**



**Library opening hours - summary of changes**

<b>Brimington Library</b>	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Current opening hours	10am-7pm	10am-5pm	Closed	10am-5pm	1.30-5pm	9.30am-12.30pm
Note	This library is currently closed for lunch from 12.30pm to 1.30pm					
Proposed opening hours	1.30-7pm	9.30am-12.30pm	Closed	9.30am-12.30pm	1.30-5pm	9.30am-12.30pm

<b>Clowne Library</b>	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Current opening hours	2-7pm	10am-5pm	Closed	10am-5pm	2-5pm	9.30am-1pm
Proposed opening hours	2-7pm	10am-1pm	Closed	10am-5pm	Closed	10am-1pm

<b>Creswell Library</b>	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Current opening hours	2-5pm	10am-1pm	Closed	10am-5pm	2-7pm	9.30am-1pm
	This library is currently closed for lunch from 1pm to 2pm					
Proposed opening hours	2-5pm	10am-1pm	Closed	9.30am-1pm	2-7pm	9.30am-1pm

<b>Duffield Library</b>	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Current opening hours	9.30am-5pm	Closed	2-7pm	Closed	9.30am-6pm	9.30am-1pm
	This library is currently closed for lunch from 1pm to 2pm					
Proposed opening hours	9.30am-1pm	Closed	2-7pm	Closed	9.30am-5pm	9.30am-12.30pm

<b>Gamesley Library</b>	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Current opening hours	2pm-5.30pm	Closed	2pm-5.30pm	10am-7pm	Closed	9.30am-1pm
	This library is currently closed for lunch from 1pm to 2pm					
Proposed opening hours	2pm-5.30pm	Closed	2pm-5.30pm	10am-7pm	Closed	10am-1pm

<b>Killamarsh Library</b>	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Current opening hours	10am-5pm	Closed	10am-7pm	10am-5pm	2-5pm	9.30am-1pm
	This library is currently closed for lunch every day, except Saturday, from 12.30pm to 1.30pm					
Proposed opening hours	1.30-5pm	Closed	10am-7pm	Closed	2-5pm	9.30am-1pm

<b>Somercotes Library</b>	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Current opening hours	2-5pm	Closed	Closed	9am-7pm	9am-5pm	9.30am-1pm
	This library is currently closed for lunch from 1pm to 2pm					
Proposed opening hours	2-5pm	Closed	Closed	2-7pm	9.30am-5pm	9.30am-1pm

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**Agenda Item No.4**

**DERBYSHIRE COUNTY COUNCIL**

**MEETING OF CABINET MEMBER – STRATEGIC LEADERSHIP, CULTURE  
AND TOURISM**

**23 January 2020**

Report of the Executive Director – Economy, Transport and Environment

**AWARD OF GRANTS TO EXTERNAL RECIPIENTS – VITAL VALLEY**

(1) **Purpose of Report** To seek the Cabinet Member's approval to award grants to external recipients.

(2) **Information and Analysis** In accordance with Financial Regulations, all grants to external recipients must be approved and a departmental register maintained. Grants are payments of funds for a specific purpose. Examples include contributions towards an external party's core running costs, purchase or construction of specified assets, and the running of specific events.

There is now also a requirement under the Local Government Transparency Code 2014, to publish information on grants awarded to voluntary, community and social enterprise organisations.

Derbyshire County Council, on behalf of the Derwent Valley Mills World Heritage Site (DVMWHS) Partnership, accepted a grant offer from the Heritage Lottery Fund (now the National Lottery Heritage Fund - NLHF) for a Great Place Scheme in the DVMWHS.

The Great Place Scheme includes the Experiment Fund for heritage, arts and cultural organisations within the DVMWHS to experiment with projects that could lead to sustainable income generation in the future. The Experiment Fund has a total grant of £75,000 from the NLHF and £10,000 contribution from applicants.

Applications for grants have been received from the following:

<b>Applicant</b>	<b>Works</b>	<b>Suggested Contribution</b>
The Arkwright Society Ltd	Provide guided tours to DVMWHS locations by minibus to establish the demand for an extended service in the valley, as a project	£20,000

	manged by the Arkwright Society and the Belper North Mill Trust. (The Arkwright Society providing grant accounting and administration services).	
Derby QUAD Ltd	Provide 'Cinema in the Valley'- A festival of outdoor film screenings at venues along the Derwent Valley Mills World Heritage Site.	£19,920
Derbyshire County Council Countryside Service	To develop a welcoming and engaging visitor experience at High Peak Junction, improving interpretation to increase visitor numbers and dwell time to increase income.	£19,800
Wirksworth Civic Society	Produce a self-guided trail publication for visitors to the Derwent Valley Mills World Heritage Site to enable them to extend their area of discovery.	£2,138
Derwent Valley Mills Heritage Site Educational Trust	Provide online sales of books and publications	£490
Friends of the Cromford Canal	Develop new contemporary merchandise to sell in the Friends of the Cromford Canal shop.	£446
<b>Total</b>		<b>£62,794</b>

Specific details of the application for grants can be found in the Appendix attached.

(3) **Financial Considerations** Derbyshire County Council accepted the NLHF grant offer of £1,285,800 on 9 June 2017. On 13 September 2016, the Cabinet Member for Highways, Transport and Infrastructure approved the use of up to a maximum of £150,000 of the DVMWHS Partnership's reserve, as match funding towards the scheme. The grant funding is available until 31 December 2020.

(4) **Legal Considerations** By grant funding, the applicant will not be contractually obliged to deliver any particular service, although the Council may be able to claw back grant if it is unspent or misapplied.

### **Other Considerations**

In preparing this report the relevance of the following factors has been considered: prevention of crime and disorder, equality and diversity, human resources, environmental, health, property, social value and transport considerations.

(5) **Key Decision** No.

(6) **Call-In** Is it required that call-in be waived in respect of the decisions proposed in the report? No.

(7) **Background Papers** Held on file within the Economy, Transport and Environment Department.

(8) **OFFICER'S RECOMMENDATION** That the Cabinet Member approves the award of grants, from the accepted National Lottery Heritage Fund grant of £1,285,800 for the 'Vital Valley' Great Place Scheme, to:

- £20,000 to The Arkwright Society Ltd
- £19,920 to Derby QUAD Ltd
- £19,800 to Derbyshire County Council Countryside Service
- £2,138 to Wirksworth Civic Society
- £490 to Derwent Valley Mills Heritage Site Educational Trust
- £446 to Friends of the Cromford Canal,

totalling £62,794 from the grant of £75,000 from the National Lottery Heritage Fund approved for the Experiment Fund.

Signed..... Dated.....

**Mike Ashworth**  
**Executive Director – Economy, Transport and Environment**

## Appendix - Award of Grants

**Name of Recipient:** The Arkwright Society Ltd

**Grant Name:** Derwent Valley Mills World Heritage Site (DWMWHS) Valley Tours

**Officer Responsible:** Beki Howey

**Summary of Purpose:** To provide guided tours to DVMWHS locations by minibus.

This experiment will establish the demand for an extended service in the valley. The project would be to operate a programme of 40 guided tours taking place between April and September 2020. These tours would use 16 seat minibuses with a driver hired on an as required basis and would be led by a trained volunteer guide.

The project would set up the applicant as a tour operator and seek membership as a start-up of the Association of Independent Tour Operators.

**Amount of grant requested:** £20,000

**Capital/Revenue:** Revenue

**Which Budget:**

**Time Period:** 2020



Author: Beki Howey  
Ext: 39652

**Public**

**Name of Recipient:** Derby QUAD Ltd

**Grant Name:** Cinema in the Valley

**Officer Responsible:** Beki Howey

**Summary of Purpose:** A festival of outdoor film screenings at venues along the Derwent Valley Mills World Heritage Site. This will be a festival of eight screenings at four outdoor community venues across the Derwent Valley World Heritage Site including Cromford Meadows or Cromford Mill, Belper Rugby Club and Derby Rugby Club.

The festival will be public facing and will provide new experiences for visitors – enjoying popular “blockbuster” film and a picnic with friends and family on a balmy summer evening is becoming an increasingly popular form of entertainment and – for many – an accessible and fun introduction to engagement in the arts.

This new product responds to the need for a wider range of outdoor film screenings in accessible locations across the Derwent Valley Mills WHS, since there are currently no outdoor film screenings in this area, and the local population has to travel some distance to access the nearest outdoor screening.

**Amount of grant requested:** £19,920

**Capital/Revenue:** Revenue

**Which Budget:**

**Time Period:** 2020

**Name of Recipient:** Derbyshire County Council Countryside Service

**Grant Name:** High Peak Junction Visitor Experience

**Officer Responsible:** Beki Howey

**Summary of Purpose:** To develop a welcoming and engaging visitor experience at High Peak Junction, improving interpretation to increase visitor numbers and dwell time to increase income. Currently huge numbers of visitors pass by, failing to engage with the story as it is currently presented. This bid aims to engage with a wider visitor audience and to generate income to assist in the site's sustainable management.

High Peak Junction is the world's oldest surviving railway workshop and illustrates an Outstanding Universal Value of the Derwent Valley Mills World Heritage Site: the development of transport infrastructure to connect the Derwent Valley to the world beyond. Currently huge numbers of visitors pass by, failing to engage with the story as it is currently presented. This bid aims to engage with a wider visitor audience and to generate income to assist in the sites sustainable management.

We seek to develop the visitor experience at High Peak Junction, make the connection to DVMWHS more accessible and engaging, primarily by bringing the railway workshops to life.

- Presenting artefacts in new ways
- Projection to animate the workshop space
- Enhanced interpretation information
- Improved signage on parts of the site that are open
- Designing and trialling family activities
- Donation boxes

Visitors will take part in workshop to select the content, effectively co-creating the display. A series of family activities exploring some of the challenges the railway engineers faced will be designed and trialled through the summer, with the intention of creating a menu of activities and resources that can be offered in future years with minimal input from staff or volunteers.

**Amount of grant requested:** £19,800

**Capital/Revenue:** Revenue

**Which Budget:** DVMWHS Great Place Scheme Vital Valley

**Time Period:** 2020.

**Name of Recipient:** Wirksworth Civic Society

**Grant Name:** Wirksworth Heritage Leaflet

**Officer Responsible:** Beki Howey

**Summary of Purpose:** To produce a self-guided trail publication for visitors to the Derwent Valley Mills World Heritage Site to enable them to extend their area of discovery.

The publication will be available on sale at the visitor sites along the 15 mile length of the World Heritage Site, at the Derby Silk Mill, Belper North Mill, Cromford Mill and Masson Mill. The publication will be promoted via social media and occasional guided tours from the Wirksworth Heritage Centre. Also it is hoped that the respective DVMWHS visitor centres will promote the availability of the publication to their members and supporters.

**Amount of grant requested:** £2,138

**Capital/Revenue:** Revenue

**Which Budget:** DVMWHS Great Place Scheme Vital Valley

**Time Period:** 2020.

**Name of Recipient:** Derwent Valley Mills Heritage Site Educational Trust (DVMHSET)

**Grant Name:** DVMHSET Online Bookshop

**Officer Responsible:** Beki Howey

**Summary of Purpose:** The DVMHSET wish to commence using online sales for their publications via a dedicated website. The DVMHSET publish many of the research books on topics and places within the valley. Providing a dedicated website would make a clearer distinction between the DVMHSET and the DVMWHS Co-ordinating team, as previously there has been some confusion on the publisher and responsibility for books. The DVMHSET obtains ISBN numbers for the books.

The Trust will sell publications direct to individual customers using promotional leaflets and a website.

The grant will provide the website for publication sales and a leaflet to publicise the new website and what it offers. Income would come from sales via the web site and would be used to finance future publications.

**Amount of grant requested:** £490

**Capital/Revenue:** Revenue

**Which Budget:** DVMWHS Great Place Scheme Vital Valley

**Time Period:** 2020.

**Name of Recipient:** Friends of Cromford Canal

**Grant Name:** Cromford Canal Products

**Officer Responsible:** Beki Howey

<b>Summary of Purpose:</b> Friends of the Cromford Canal operate a visitor boat trip on the canal boat Birdswood. During autumn 2019, the Friends worked with artist Tracey Meek to create a pop up installation on the Birdswood boat to present as part of Discovery Days Festival 2019 (and part of the Great Place Creative Programme Pop up events). This grant will extend the work with Tracey to develop new contemporary merchandise to sell in the Friends of The Cromford Canal shop.
<b>Amount of grant requested:</b> £446
<b>Capital/Revenue:</b> Revenue
<b>Which Budget:</b> DVMWHS Great Place Scheme Vital Valley
<b>Time Period:</b> 2020.

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**DERBYSHIRE COUNTY COUNCIL**

**CABINET MEMBER FOR STRATEGIC LEADERSHIP,  
CULTURE AND TOURISM**

**23 January 2020**

**Joint Report of the Executive Director of Commissioning, Communities  
and Policy, the Executive Director of Economy, Transport and  
Environment and the Director of Finance & ICT**

**BUDGET MONITORING 2019-20 – PERIOD 7  
(as at 31 October 2019)**

**1 Purpose of the Report**

To provide the Cabinet Member with an update of the Revenue Budget monitoring position of the Strategic Leadership, Culture and Tourism (SLCT) portfolio for 2019-20 up to the end of October 2019. (Period 7).

**2 Information and Analysis**

**2.1 Forecast Summary**

The net controllable budget for the SLCT portfolio is £12.825m.

The Revenue Budget Monitoring Statement prepared at period 7 indicates that there is a projected year-end underspend of £0.256m.

The significant areas which make up this projection are shown in the table below:

	Controllable Budget £m	Full Year Forecast £m	Forecasted (under)/over Spend £m
<b>COMMISSIONING, COMMUNITIES AND POLICY</b>			
Call Derbyshire	1.987	1.853	-0.134
Policy	1.938	1.762	-0.176
Communications	1.000	0.928	-0.072
Libraries	7.113	7.233	0.120
<b>TOTAL CCP</b>	<b>12.038</b>	<b>11.776</b>	<b>-0.262</b>
<b>ECONOMY, TRANSPORT AND ENVIRONMENT</b>			
Conservation	0.574	0.637	0.063
Tourism & Twinning	0.213	0.156	-0.057
<b>TOTAL ETE</b>	<b>0.787</b>	<b>0.793</b>	<b>0.006</b>
<b>TOTAL Portfolio</b>	<b>12.825</b>	<b>12.569</b>	<b>-0.256</b>
<b>Total After Use of Reserves</b>	<b>12.825</b>	<b>12.569</b>	<b>-0.256</b>

## 2.2 Key Variances

### 2.2.1 Communications. underspend £0.072m

The main underspend relates to:

Your Derbyshire – 3 copies per year instead of 4	£0.027m
IT Hardware & Software – procurement of new contracts using the Derbyshire Framework	£0.045m

### 2.2.2 Policy and Research. Underspend £0.176m

Underspends relate to:

Temporary vacancy in Performance Management which has been advertised but is unlikely to be filled before April 2020.	£0.030m
Voluntary Community Sector grants – CVP Bolsover closure. A new CVP is to be set up in 2020/21 due to new funding Streams.	£0.015m
Vacancy control to achieve savings targets	£0.131m



### 2.2.3 Call Derbyshire. Underspend £0.134m

The underspend relates to high staff turnover due to employees gaining experience and moving on to posts within the council for promotional purposes.

### 2.2.4 Tourism & Twinning. Underspend £0.057m.

The underspend is due to a vacancy which has now been filled. The full year effect will eliminate this underspend in future years.

### 2.2.5 Heritage. Overspend £0.063m.

The overspend is due mainly to the Environmental Studies Service which was allocated a budget saving of £0.120m in 2018/19 that has not yet been fully achieved.

## 2.3 Budget Savings

Budget reductions totaling £0.760m were allocated for the year.

It is forecast that £0.760m of savings will have been achieved by the year-end. There are £0.120m of savings identified in the previous year for the Environmental Studies Service of which £0.034m was achieved.

The table below shows performance against the target.

<b>Identified Savings Initiatives</b>	<b>Budget Reduction Amount £m</b>	<b>Forecast to be Achieved by the end of 2019-20 £m</b>	<b>(Shortfall)/ Additional Savings Achieved £m</b>
Call Derbyshire - Staffing	0.135	0.135	0.000
Policy - Staffing	0.100	0.100	0.000
Communications - Advertising Income	0.075	0.075	0.000
Libraries HQ ICT	0.040	0.040	0.000
Mobile Libraries	0.050	0.050	0.000
Materials Fund	0.140	0.140	0.000
Library Service - Reduction in Hours	0.134	0.134	0.000
<b>Total of Identified Savings Initiatives</b>	<b>0.674</b>	<b>0.674</b>	<b>0.000</b>
Shortfall/(Surplus) of Identified Savings	0.086	0.086	0.000
<b>Total Savings Target</b>	<b>0.760</b>	<b>0.760</b>	<b>0.000</b>

<b>Budget Reductions</b>	<b>£m</b>
Prior Year B/f	0.245
Current Year	0.515
<b>Total Savings Target</b>	<b>0.760</b>

## 2.4 Growth Items and One-Off Funding

The portfolio received the following additional budget allocations in 2019-20:

### 2.4.1 Thriving Communities £0.368m (on going)

Funding to concentrate on three priorities in respect of rolling out the Council Plan commitment across Derbyshire: radically reshaping demand, unlocking community potential and creating an alliance for work and skills. This is to replace one off funding from reserves and is due to be spent in year.

### 2.4.2 Enterprising Council £0.094m (ongoing)

Support for this programme of transformational change, which will affect the whole organization and is a Council Plan commitment. It is expected that £0.094m will be spent in year.

### 2.4.3 Community Managed Libraries - £0.742m (one off)

Funding for the Council Plan commitment to introduce community managed libraries over the next 5 years.

## 2.5 Risks

No quantifiable risks identified.

## 2.6 Earmarked Reserves

Earmarked reserves totaling £3.206m are currently held to support future expenditure. Details of these reserves are as follows:

	<b>Balance at 31.10.2019 £</b>
<b>Policy &amp; Research</b>	
- Thriving Communities Initiative	5,376
- Performance Management	133,460
- Customer Segmentation	80,000
- Speech recognition	100,000
- GIS	35,000
- Action Grants	392,680
- Money Matters	27,000
<b>Strategic Policy Underspends</b>	
- Call Derbyshire - service improvement	201,000
- Web Chat solution	12,000
- Self Service Design templates	14,010
- Replacement social media platform	25,000
- Channel Shift	137,728
- Print & Design solution - Panacea	17,747
- Action Grant Publicity	18,969
- Thriving Communities Initiative	20,000
- Digital Developer Training	21,000
- Armed Forces Covenant	12,500
Partnership Forum	29,007
Arts Partnership	66,559
Library Strategy Implementation	428,645
Museum Acquisitions	30,924
EM RR - Made in Derbyshire	45,500
County Records	48,779
Paul Mellon Reserve	7,343
Arts Council	84,560
Proceeds Sale of Mobile Libraries	37,600
Digital Exclusion	21,000

Matinee - Paul Hamlyn Foundation	57,747
New Burdens	71,612
Literature Development	2,806
Community Managed Libraries	742,000
Creswell Crag	36,000
Derwent Valley Mills World Heritage Site	192,000
D2N2 Visitor Economy	50,000
<b>Total</b>	<b>3,205,552</b>

### 3 Financial Considerations

As detailed in the report.

### 4 Other Considerations

In preparing this report the relevance of the following factors has been considered: legal, prevention of crime and disorder, equality of opportunity; and environmental, health, human resources, property, social value and transport considerations.

### 5 Key Decision No.

### 6 Call-In

Is it required that call-in be waived in respect of the decisions proposed in the report? No.

### 7 Background Papers

Held on file within the CCP Department. Officer contact details – Claire Bell, extension 38756.

### 8 Officers' Recommendation

That the Cabinet Member notes the report.

EMMA ALEXANDER  
Executive Director  
Commissioning, Communities and Policy

MIKE ASHWORTH  
Executive Director  
Economy, Transport and Environment

PETER HANDFORD  
Director of Finance and ICT

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